



POSITION DESCRIPTION

For over 30 years, Parks & People Foundation has worked to revitalize neighborhoods through hands-on community cleaning and greening activities, the building of public-private partnerships to sustain green spaces and programs that allow children to learn, grow, and explore their natural environment. Parks & People's vision is for Baltimore to be One Park- a vibrant network of green spaces, including parks, gardens, playing fields, landscaped boulevards, and more that connect people with the natural environmental and each other every day.

Mission: Uniting Baltimore through parks.

Vision: Everyone in Baltimore is connected to nature, their community and each other through vibrant parks and green spaces.

ENVIRONMENTAL EDUCATION INTERN

REV: 12/13/16

FLSA STATUS: NON-EXEMPT

MAJOR RESPONSIBILITY: Assist in delivery of high quality literacy focused environmental education summer program for elementary-aged students, ultimately improving reading, math, and science skills while increasing environmental literacy and exposure to the natural world as a part of SuperKids Camp. Facilitate curriculum focused on play and outdoor recreation that helps instill in campers a natural curiosity for the world around them and the importance of an active lifestyle.

REPORTS TO: Site Coordinator

ESSENTIAL FUNCTIONS:

1. Assist with Delivery of Instruction:
 - a. Assist counselor in delivery of interactive literacy based environmental education lessons, provided by Parks & People Foundation, to SuperKids campers.
 - b. Assist in engagement of students around environmental stewardship and encourage positive behaviors
 - c. Facilitate delivery of outdoor play and recreation curriculum.
 - d. Assist with adherence to schedule through smooth and timely transition between daily activities.
 - e. Assist enrichment providers with planned activities.
 - f. Assist with classroom management in accordance with camp guidelines and Parks & People policy.
 - g. Assist with independent reading sessions through individual and small group coaching sessions.
 - h. Attend and participate in staff planning meetings.
 - i. Participate in other camp activities as requested and as appropriate to position.
 - j. Be a positive role model for campers and demonstrate good environmental stewardship
2. Assist with Supervision of Participants

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- a. Assist with supervision of students on planned field trips and outdoor exploration experiences.
 - b. Ensure that all students are actively engaged in the learning process.
 - c. Utilize positive behavioral management techniques.
 - d. Ensure students behave in a safe, respectful, and orderly manner.
 - e. Assist in meal distribution and clean-up.
3. Participate in the Internship Program
 - a. Attend all orientation and evening sessions, as scheduled.
 - b. Submit all required assignments.

KNOWLEDGE AND REQUIREMENTS: Background or strong interest in environmental education or other related field preferred. Previous experience working with youth programs preferred. Knowledge of different learning styles and methods of content delivery. Ability to assist with delivery of lesson plans and instructions appropriate for grade level. Ability to connect and communicate with youth. Ability to make accommodations for the diverse learner. Good oral/written communication skills.

PROBLEM SOLVING: Outstanding human relation skills needed to inspire and motivate students. Good time-management skills needed to handle multiple, concurrent classroom activities which serve the needs of students.

ACCOUNTABILITY: Goals and objectives are set with the assistance of the Site Coordinator, Academic Advisor, and Assistant Director, Academics. Ensure that students accomplish camp goals and objectives in a timely manner.

STRATEGIC IMPACT: Through hands-on environmental education instruction methods and positive modeling, assist students in mastering reading techniques, in modeling positive environmental behaviors, and developing a love of learning. Classroom activities are developmentally appropriate, designed to build reading skills and self-confidence and minimize summer loss with academic skills. Engage students as full partners capable of learning and understanding.